

Board Meeting 26 Minute

14:00 – 17:00, Tuesday 13 June 2017
16-18 New Bridge Street, London EC4V 6AG

Present: Walter Merricks (Chair), Deborah Arnott, Iain Christie, Martin Hickman, Emma Jones, David Robinson.

Also in attendance: Edward Procter, Jonathan Heawood and Lee Hall (minutes).

No.	Item
1.	<p><u>Procedures</u></p> <p>Apologies Patrick Swaffer & Máire Messenger Davies sent apologies.</p> <p>Declarations of Interest None.</p>
2.	<p><u>Previous Meeting Minute & Matters Arising</u></p> <p><u>The rolling action list was noted.</u></p> <p>Minor amendments were agreed to the Minute.</p> <p><u>The Board approved the previous meeting's Minute.</u></p>
3.	<p><u>Information</u></p> <p>Internal report The Board had a confidential discussion about the June 2017 Internal Report.</p> <p>Regulatory Activity Report The Board thanked EP for this new report and approved the level of detail.</p> <p>EP explained the planned process for the first upcoming adjudication and what information the Board will receive in</p>

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	<p>advance. The complaint papers will be approved by the Chair before they are circulated.</p> <p>The Board agreed that a process for making adjudications outside of scheduled Board meetings needs to be agreed.</p> <p>The Chair explained the role of a Service Complaints Reviewer to handle complaints from service users about the undertaking of our processes and procedures. In due course the Board would consider appointing an independent person in a similar role.</p> <p><i>Arbitration</i> <u>MH and EJ recused themselves and left the room due to a declared interest in a publisher involved in an arbitration.</u></p> <p>EP outlined developments in the arbitration process.</p> <p><u>MH and EJ returned to the room.</u></p> <p><i>Member Insurance Scheme</i> The Scheme will be launched through our newsletter which will direct recipients to our website where they can get all the information they need.</p> <p>The Board agreed it will be an excellent cost-saving benefit for publishers and an attraction for IMPRESS membership.</p> <p>The Board thanked EP for his work on this scheme.</p>
4.	<p><u>Governance</u></p> <p>Social Media Review Panel Implementation Plan <u>The Board approved the Social Media Review Panel Implementation Plan.</u></p> <p>The Board asked the Executive to provide examples of how other organisations put their Register of Interests online. The Board will consider the format of this at the next meeting.</p> <p>Governance Review <u>The Board agreed to move to an extended meeting cycle.</u></p> <p>The Board thanked the IMPRESS team for successfully administering the meetings up to this point in the organisation's life.</p>

No.	Item
	<p>Changes to the IMPRESS Regulatory Scheme <u>The Board approved changes to the IMPRESS Regulatory Scheme to include the new IMPRESS Standards Code.</u></p> <p>EP explained plans to communicate with regulated publishers the changes to the Scheme and the process of moving over to the new Code.</p>
5.	<p><u>Strategy</u></p> <p>Strategic Review JH gave a short presentation about the 2017-21 strategy.</p> <p>The Board had a confidential discussion on strategy and the current political environment.</p> <p>Communications Strategy 2017-21 The Board approved the Communications Strategy and recommended that the executive should now develop an implementation plan.</p> <p>Options for an IMPRESS Charitable Organisation The Board considered options for the creation of such a body.</p>
6	<p><u>Any Other Business</u> DR stated that he has accepted appointment as a trustee for a charity that focuses on diversity in boards.</p>
	<p><u>Next Board meeting: Tuesday 11th July, 14:00 – 17:00</u> <u>IMPRESS, 16-18 New Bridge Street, EC4V 6AG.</u></p>