

IMPRESS: The Independent Monitor for the Press CIC

Board Meeting 13 Minute

2:00 – 6:00pm, Monday 15 February 2016
83 Victoria Street, London SW1H 0HW

Present: Walter Merricks (Chair), Iain Christie, Deborah Arnott, Martin Hickman, Emma Jones, Maire Messenger-Davies, Patrick Swaffer, David Robinson.

In attendance: Edward Procter, Jonathan Heawood, Rachel Knight and Brigit Morris
(minutes)

No.	Item
1.	Apologies n/a
3.	Declarations of interest: n/a
4.	Previous Minutes: n/a
5.	Matters Arising from previous minutes n/a
6.	Reports 1. CEO's Report February 2016 JH explained the PRP application process for IMPRESS's application for recognition. The Board noted the report. 2. IMPRESS Risk Register February 2016 JH explained the revisions to the risk register. <u>The Board approved the Risk Register.</u>
7.	Finances <ul style="list-style-type: none">• Management Accounts Report February 8th 2016 The Board noted the report. <ul style="list-style-type: none">• Recommendations from the Finance & Audit Committee New committee member

No.	Item
	<p><u>Board approved the selection of Richard Fass to the Finance & Audit Committee.</u></p>
8.	<p>Governance</p> <p>Code Committee membership</p> <p><u>Agreement to consider options to expand membership of the Code Committee, with an emphasis on selecting candidates with a journalistic background.</u></p>
9.	<p>Marketing & Communications</p> <ul style="list-style-type: none"> • IMPRESS Business Development Report February 2016 <p>The Board noted the report.</p> <ul style="list-style-type: none"> • Engagement Report February 2016 <p>The Board noted the report. Board members to receive more regular engagement updates where necessary.</p>
10.	<p>Strategy</p> <ul style="list-style-type: none"> • IMPRESS Annual Plan 2016-7 <p>Board members commended the work that has gone into preparing this plan.</p> <p><u>The Board approved the Annual Plan.</u></p>
11.	<p>Arbitration</p> <p>The Board noted the work being done by the Legal Working Group to develop the IMPRESS/CI Arb arbitration scheme.</p> <ul style="list-style-type: none"> • Pro bono scheme <p>The Board noted the work being done to develop a pro bono scheme for IMPRESS publishers.</p>
12	<p>Standards Code</p> <p>The Board approved a public consultation to develop a Standards Code.</p>

No.	Item
13	<p data-bbox="284 248 502 282">Other Business</p> <p data-bbox="284 327 767 360">Discussion of an IMPRESS kitemark.</p> <p data-bbox="528 427 1187 461" style="text-align: center;"><u>Next meeting: Tuesday 15th March 2:00-6:00pm</u></p>